


**CORRIGENDUM ON DEPLOYMENT OF PRIVATE GUARDS FOR
SECURITY SERVICES AT CANARA BANK BRANCHES/OFFICES
UNDER CIRCLE OFFICE KOLKATA.**

Date: 20.01.2022

PRE-BID MEETING HELD ON 17.01.2022 AT CIRCLE OFFICE, KOLKATA

SL. No.	Page No.	Tender clause no.	TENDER CLAUSE	TO BE READ AS
1	4 of 52	Point 8	Last Date of submission of Tender-26.01.2022 upto 3 pm	Last Date of submission of Tender-28.01.2022 on or before 3 pm
2	4 of 52	Point 9	Opening of the Technical bids- 26.01.2022 at 3.30 pm	Opening of the Technical bids- 28.01.2022 at 3.30 pm
3	21 of 52	Point 1 & 2 of method of technical evaluation of offer	METHOD OF TECHNICAL EVALUATION OF OFFER	<p>1.The offers of the applicants will be evaluated against the stipulated eligibility criteria of the Bank. Compliance of all the stipulated criteria is mandatory. In case the numbers of applicants meeting the minimum eligibility are more, further evaluation & short listing will be carried out by the following scoring method on the basis of details furnished by them. Suitable marks would be awarded to shortlisted PSAs against each criteria and a sum total of the marks would be taken to form a merit list for finalizing the PSAs as per Technical Bid rating chart as attached Annexure G. The minimum qualifying points shall be 70. Based on the details furnished, eligibility criteria, agencies/ parties will be short-listed and Price bids of only such short listed parties will be opened.</p> <p>2.Final selection of the PSA as L1, L2, L3 & or L4 would be based on the combination of marks obtained in the technical</p>

				evaluation(60%) and the rates quoted in the financial bid (40%) as explained in the RFP. In case of any tie in selection, preference will be given to the PSA who scored maximum technical marks; further in case of any tie, the PSA with higher Turnover in the last Year (FY-2020-21) will be given the preference for selection.
4	Page 31 of 52	Point 22 of General Condition of contracts	General Condition of Contracts ➤ Other compliance	<p>The Private Security Agencies (PSAs) have effective infrastructure for training of guards. The PSA also should abide by the requirements of physical standards for the PSA's employees and their training as prescribed in the Private Security Agencies (Regulation) Act 2005 and the rules framed there under.</p> <p>All Armed Guards, if deployed will be having valid Gun License with UIN number in the State of West Bengal</p>
5	Page 49 to - 52 of 52	Part 2 Price bid	Price Bid Page 49-52	Modified Part 2 Price bid


 Deputy General Manager
 Premises & Estate Section
 Kolkata



ANNEXURE - G
TECHNICAL BID RATING CHART

RATING CHART & SAMPLE SHEET FOR ARRIVAL ON 60% WEIGHTAGE TO CALCULATE L1 Sl. No	Evaluation being done for	Maximum Points	Points Awarded	Attach relevant documents (Supporting documents for verification)
1.	Training infrastructure			PSARA Accreditation / MoU etc
	a. Infrastructure	6		
	b. Staff Available	6		
	c. duration & syllabus	8		
	d. Armed guard firing practice	10		
2	Supervisory infrastructure	5		No of Guards and field officers in Bangalore
3.	Armed guard with Gun License	10		Copy of 3 Gun License may be attached along with Salary slip of the Guard for the M/O Dec 2021
4.	System of verifying antecedent of the guards	20		Copy and methodology of antecedent verification in detail
5.	Solvency certificate	5		Copy to be attached
6.	Total Numbers of Guards	10		Work order copy indicating the number of Guards of running contracts / any other document proving the same.
7.	Registered with Director General Resettlement, MoD (or) If MD / Partners / Board of Directors/ Proprietor is Retired	5		Copy of DGR Certificate and details Background of
8	Customer / client base (PSB's and PSU's top be preferred)	5		
9	Service Network (Total Branch Offices of PSA)	5		
10	Experience in the field	5		
Total		100		

PART-2 PRICE BID

(TO BE SUBMITTED IN A SEPARATE SEALED COVER ALONG WITH THE BREAKUP OF THE RATES)

(This part of the tender should be submitted in company letter of the bidders with signature and seal of the Authorized signatory of the company in separate envelope and price bid shall be quoted only in this form and no other form will be accepted. However, for any additional information etc., separate sheet may be attached if necessary)

NATURE OF WORK	Deploying guards for security services at Branches/Offices etc. in states of West Bengal and Sikkim for Canara Bank.
<u>Condition of price bid</u>	
GST	The price to be quoted is exclusive of GST. Applicable GST will be paid extra by the Bank as per the extant Government guidelines.
Payment	Bank will make the payments on monthly basis after satisfactory completion of the work every month and <u>on</u> receipt of the bill.
Date of Payments	The contractor has to make the payment for the Workers engaged for the above work on or before 8th day of the succeeding month during working hours on working day and the payment shall not be less than the MINIMUM WAGES stipulated by the Ministry of Labours, Government of India, or Government of West Bengal, whichever is higher as applicable for the entire work force.
Uniforms for the workers	The contractor has to provide the Bank approved uniforms and shoes to the work force. The cost of the same shall be included in the prices quoted. No separate payments will be made by the Bank for the uniforms and shoes. The contractor should ensure that the work force should be strictly in the uniform during the shifts.
Renewal of Contractor	The rates are sought for one year. The same rates shall be considered for a period of three years and no enhancement over and above the quoted rate shall be allowed on any account except increase/decrease in DA in case of manpower charges for security services. The contract will be renewed every year depending upon the satisfactory service of the agency/contractor.
Evaluation of L1	The rates are sought only for one year. The total cost for the above will be taken for evaluation of the L1. The same rates shall be considered for a period of three years and no enhancement over and above the quoted rate shall be allowed on any account except increase/decrease in DA in case of manpower charges for housekeeping services.

Sl No.	Designation	No of personnel	Amount per individual per month	Total per month
1	Armed Guard	101		
2	Guard(Unarmed)	07		
Total Amount				

GST will be payable extra as applicable

(Signature)

Name of Authorised signatory

Designation

Name of company

The breakdown for the 1st year to be given in the following format:-

Sr No.	Particulars	Percentage	Armed Guards (8 hrs shift)	Unarmed Guards (8 hrs shift)
1.	Basic + VDA (8 hours X 26 days) as per current Govt of India/Min of Labour and Employment Notification.			
2.	Employees Provident Fund (EPF) & Employees Deposit Linked Insurance (EDLI) & Admin Charges to PF & EDLI Authority.			
3.	ESIC			
4.	Special Duty Allowance, if any			
5.	Any other charges / cost head (Pls specify)			
6.	Total A (Wages)			
7.	Reliever Charges			
8.	Total B (Sl. No. 6+7)			
9.	Service Charges (the same should not deviate any Laws mentioned in the Technical Bid page no .31 of 52 point no. 23 - Local Laws, Acts & Regulations)			
10.	Total cost (For 8 hours/ Guard/month i.e Sl. No. 8+9)			
11.	GST as applicable			
12.	GRAND TOTAL- CTC TO BANK			

(Signature)

Name of Authorised signatory

Designation

Name of company

Notes:

- i. Basic Pay, VDA EPF, ESI & other charges are Mandatory charges and should conform to the relevant legal/statutory provision of Minimum Wages Act (1948), Payment of Wages Act (1936).
- ii. Basic Pay, VDA gets revised from time to time by the Govt. Any such changes in minimum wages/statutory payments, notified by the Govt. shall be paid by the Bank. However service charge quoted in the above Price Bid will remain the same during the currency of the contract period.
- iii. National Holidays will be paid as per government guidelines and should be reflected in the monthly bills.

(Signature)

Name of Authorised signatory

Designation

Name of company